

hundred and fifteen of The Code, in addition to those to support the constitution of the state and of the United States.

Annual account. (8). To state and render to the board of directors at the end of each fiscal year a general account between the state and the institution for such year, in which the latter shall be charged with the value of all stock, crops, tools, goods, machinery, fixtures and materials on hand at the commencement of the year, all supplies furnished to the convicts and all salaries and wages paid to the officers and guards, together with all contingent expenses of the penitentiary during such year, and in which it shall be credited with all work done by the convicts in making permanent improvements on the state's prison, its farms or other public property, with all earnings from other work of the convicts, with the value of all stock, crops, tools, goods, machinery, fixtures and materials on hand at the end of the year, and with all other credits necessary to show a true balance on the account.

Directors to appoint clerks.
Oath.
Term of office.
Salary.
Duties.

SEC. 5. That the board of directors shall appoint a clerk of the state's prison, who shall take the same oath as other officers of the institution, hold office for one year and receive such salary as may be fixed by the board. He shall keep the journal of the board of directors at every meeting, and daily inspect all books of the institution to see that all entries are correctly made. He shall be an expert accountant and shall keep the books of account of the institution according to an approved system of bookkeeping, so that the financial condition of the institution may be ascertained at each meeting of the board of directors. He shall also prepare such statistical tables and documents as the superintendent may desire to accompany his annual report, and shall perform all other clerical duties required by the superintendent or board of directors. He shall have full power as clerk of the state's prison to administer oaths to officers and guards appointed by the superintendent and to all persons required to take oaths in all meetings of the board of directors.

Empowered to administer oaths.

Meetings of directors.

SEC. 6. That the board of directors may hold regular meetings in Raleigh on the third Wednesday in January, March, July, September and November of each year, and may meet at such other times as the superintendent may request, or a majority of the directors may think necessary; but they shall not at any meeting continue in session more than four days. At their regular meeting they shall receive the bimonthly report of the superintendent, showing, under oath, an itemized account of his receipts from all sources and his disbursements of every kind during the two months preceding, and after examining said account by items and compare the disbursements with the original voucher of payment filed in the office of the state treasurer, they shall, if it appears correct in all particulars, approve the same. They shall also approve or reject the appointment of officers and guards made by the superintendent since the

Bimonthly report of superintendent.

Authorized to approve or reject appointments by superintendent, &c.